

Seasonal Educator at The White Memorial Conservation Center in Litchfield, CT

The White Memorial Conservation Center is a private, nonprofit nature center and museum that provides year-round education programs for children and adults. The Center is nestled in the heart of The White Memorial Foundation, a 4,000 nature sanctuary in the northwestern hills of CT. Four guiding principles direct our work: education, conservation, recreation, and research. Please peruse whitememorialcc.org for more information on our property.

White Memorial is looking for a Seasonal Educator to work under the supervision of the Education Director for a 30-week period, spanning from April 2 until October 26, 2018. The majority of those weeks will be part-time, at 20 hours/week. However, for a 3-week period from July 9-27, the position will be full-time (40 hours) in order to facilitate a summer camp. This position will offer experience in the multitude of activities required of an Education Department at a small, but well-used nature center and museum. Compensation is \$11/hour. Housing and benefits are not provided. The work schedule for this position will vary based on programming, with each week's schedule being created 2 weeks prior. Mondays-Saturdays are potential work days, Sundays are off. Late afternoon/evening programming will likely be assigned.

Tasks may include, but are not limited to:

- Shadowing, and then teaching classroom programs both on and offsite, as well as leading nature hikes and pond investigations for mostly elementary-aged children
- Presenting outreach programs to general public audiences, such as at libraries
- Handling and the occasional husbandry of education animals, including snakes, turtles, a salamander, and two birds of prey
- Co-facilitating a 3-week onsite day camp for children entering grades 1 and 2 that includes outdoor activities, hikes, stories, games, and crafts
- Deal with any first aid issues that may arise
- Modifying and potentially developing new lesson plans and activities for the day camp
- Preparing marketing materials and supplies/props for education programs
- Providing roving interpretation to visitors in the Museum
- Various other duties as assigned by the Education Director, possibly including, but not limited to: developing pre/post activities, designing a program evaluation, assembling a temporary exhibit for the Museum, providing live animal demos for birthday parties, and contributing to the upkeep of the Museum

Qualifications:

- Completion of at least 2-3 years of college education in the fields of environmental education, natural history interpretation, conservation biology, or a related field. Equivalent experience may be considered.
- Prior relevant work experience is not required, but preferred.
- Willingness to work a varied schedule (most holidays and Sundays are *not* worked)
- Willingness to work with and occasionally take care of live animals
- Enthusiasm for interacting with children and teaching them about the natural world
- Comfort in speaking publicly and managing groups of up to 30 people, both in a classroom setting and out on the trail
- Proficient knowledge of the area's natural history
- Proficiency in Microsoft Office products
- A valid driver's license
- Current First Aid certification (or the ability to obtain before April 1, 2018)
- An updated physical within 36 months (or the ability to obtain one before June 15, 2018)

How to Apply:

Applications are due by **Friday, February 16**. Please send a cover letter stating the specific job title(s) you are applying for, your resume, and a list of three references to Carrie Szwed, Education Director, at carrie@whitememorialcc.org, or mail to: White Memorial Conservation Center, P.O. Box 368, 80 Whitehall Rd., Litchfield, CT 06759